

Windsor Housing Authority – Town of Windsor

October 19, 2021

CALL TO ORDER:

Chairperson Frankie Cole called the meeting to order at 3:00pm. Meeting completed via Zoom. Quorum was met with 5 of 5 commissioners present.

1. Roll Call

Chairperson	Frankie Cole
Vice Chairperson	Jake Martin
Commissioner	Megan Ferguson
Commissioner	Diana Frick
Commissioner	Nate Santillanes

Also present:

Andy Bickers – Loveland Housing Authority
Deb Callies – Loveland Housing Authority
Ashley Wade – Loveland Housing Authority
Mike Hersh – Loveland Housing Authority
Glenn Smith – Loveland Housing Authority
Sharlet Lee – Loveland Housing Authority
David Sislowski – Town of Windsor

- 2. Adoption of the October meeting agenda:** A motion was made by Commissioner Megan Ferguson, to accept the October Meeting Agenda as written, seconded by Vice Chairperson, Jake Martin, carried. Motion approved and adopted.
- 3. Adoption of the September meeting minutes:** A motion was made by Vice Chairperson Jake Martin, to accept the September Meeting Minutes as written, seconded by Commissioner, Megan Ferguson, carried. Motion approved and adopted.

4. Board, Staff, & Management Company Communications

Property Vacancies:

Century III

A. None, but will have 3 at end of the month.

Windsor Meadows

B. None

Windsor Meadows Phase II

C. None

5. Quarterly Budget Report & 2022 Budget Approval:

-Century III: Under budget overall right now

-WHA: Nothing very big to report.

-Windsor Meadows: Over budget on income & maintenance, Admin expenses & renting under budget. Utilities are right on.

-Windsor Meadows II: Cash in bank. Over budget on vacancy loss. Slightly under on Admin. Over on utilities & maintenance.

-Proposed 2022 Century III Budget: Add more money to the reserves, increase rent \$40/ unit. No commissioners oppose the 2022 budget proposal, motion approved.

6. Public Communications:

No public communications at this time.

7. Resident Communications:

No resident communications at this time.

8. Development: Pause on Meadow Lark for now. Meeting to be held 11/12/2021 to refresh & discuss in further detail. No voting will take place at this meeting.

9. Maintenance:

Biggest issue currently @ Century III- Large tree removal potential safety risk. Megan Ferguson moves to approve expense to remove tree this year, Jake Martin seconds, motion approved.

10. New Business:

A. Officer Elections-

Chairperson Frankie Cole still interested in continuing another year as Chairperson of the WHA Board. Megan Ferguson nominates Frankie Cole to remain Chairperson, Diana Frick seconds. All in favor of Frankie Cole remaining Chairperson of the Board, Approved.

Jake Martin resigns as Vice Chairperson. Megan Ferguson offers to take over role as Vice Chairperson, all in favor, Approved.

Diana Frick offers to remain Secretary of the Board. All in favor, Approved.

Nate Santillanes & Jake Martin remain as Commissioners.

B. Deb Callies presents 2021 Resident Survey results. Biggest take away from 2020 to 2021 with everything going on, very similar responses, some even improved. Windsor properties fairing overall better than in 2020.

11. Old Business: Meet & Greet- Continue to postpone at this time.

ADJOURN:

Megan Ferguson motions to adjourn the meeting, Diana Frick seconds. The meeting adjourned on October 19th, 2021 at 4:03pm

Submitted by Ashley Wade – Windsor Housing Coordinator