

# **Windsor Housing Authority – Town of Windsor**

## **March 20, 2023**

### CALL TO ORDER:

Chairperson Frankie Cole called the meeting to order at 3:00pm. Meeting completed via Zoom. The Quorum met with 3 of 5 commissioners present.

#### 1. Roll Call

Chairperson	Frankie Cole
Commissioner	Jake Martin
Commissioner	Nate Santillanes

Also present:

Eric Hull – Loveland Housing Authority  
Ashley Wade – Loveland Housing Authority  
Jason Hallett– Town of Windsor

2. Adoption of the March meeting agenda: No changes to March’s meeting agenda. Commissioner Jake Martin makes a motion, Commissioner Nate Santillanes seconds, the motion passes.

3. Adoption of the February meeting minutes: No changes for February’s meeting minutes. Commissioner Jake Martin makes a motion, Commissioner Nate Santillanes seconds, the motion passes.

#### 4. Development Update w/ Eric:

Wrapping up Planning department approvals, site plan to Planning Commission on 4/19/2023; Town Board on 4/24/2023. The design of Jacoby

Meadows project is still on pause until tax credit award notification. Responded to CHFA for their request of additional information last week; Mid-April for interviews; Mid-May for award notification.

5. Board, Staff, & Management Company Communications:

Property Vacancies & Maintenance Reports:

Century III-

A. **1** @ end of month- Only big update for Maintenance is that Ray Grimaldo is now our Maintenance Manager. Still filling open tech positions. We have contracted a vendor to assist with daily work orders & vacancies for our Windsor properties for the interim.

Windsor Meadows-

B. **3** - 2 households are already approved.

Windsor Meadows Phase II-

C. **4** - 3 households are already approved.

6. Public Communications:

Chairperson Frankie Cole wanted to make sure all members of the Board received the invitation from Sandy Mezzetti for the Town of Windsor's Appreciation event on Monday, April 10th, 2023.

7. Resident Communications: No resident communications at this time.

8. New Business:

A. SB-187 shared to review. Chairperson Frankie Cole pointed out a few parts that if passed, could negatively impact for landlords as well as for renters. Encourages the rest of the board to read through & express any concerns.

B. Training in Greeley for Property Development on April 13<sup>th</sup>-14<sup>th</sup>. Several folks from LHA will be attending, including Eric Hull. He offered that if the board members are unable to attend, he could share the training content with the rest of the Board members.

9. Old Business:

A. Reminder to the board members about having the May 16th Board meeting in person at the Windsor Meadows clubhouse.

10. ADJOURN:

Chairperson Frankie Cole motions to adjourn meeting, Commissioner Jake Martin moves, Commissioner Nate Santillanes seconds, meeting adjourned.

The meeting adjourned on March 21, 2023, at 3:23 pm

Submitted by Ashley Wade – Windsor Housing Coordinator